

# Hauser Lake Fire Protection District

## Standard Operating Guideline Medical Leave

Effective: 08/01/08

SOG 006

### **MEDICAL LEAVE 6.00**

- 6.01** If personnel find a need for requesting a medical leave please use the following guidelines:
- 6.02** Discuss the situation with the Chief or Deputy Chief.
- 6.03** Submit a brief letter requesting a medical leave of absence and state the reason. This letter should be given to the Chief or Assistant Chief. State the dates needed to be out of service and what limitations you will have, if any, and for how long.
- 6.04** You will be advised immediately of the Chief or Deputy Chief's decision and a letter will be placed in your personnel folder.
- 6.05** The Chief or Deputy Chief may place a member on medical leave if either has sufficient reason to believe a potential medical problem may exist that would manifest itself during vigorous fire suppression or training activities.
- 6.06** Upon approval of medical leave the Chief may require personnel to turn in some equipment for storage. Should personnel on medical leave be physically able to attend meetings, drills (but not participate in physical activity) for instruction and respond to fire calls for possible radio work and/or station work, they may do so. It will be the individual's responsibility, if physically able and with a doctor's approval, to participate. Personnel will not be asked to do anything their doctor says not to.
- 6.07** Upon completion of medical leave personnel may need to furnish to the Chief a release from their doctor and it will be placed in their personnel folder.