

Hauser Lake Fire Protection District

Policy Day of Service

Effective: 7 /1 /08
Reviewed/Revised:

Policy 10

Purpose: The purpose of this policy is to define a “Day of Service” and pay rate for hourly employees and elected officials.

Commissioners: A Day of Service is defined as the attendance at District Board meetings, State and County Fire Commissioners Association meetings, committee meetings, seminars, conferences and workshops that will have a beneficial impact on the District.

Secretary: A Day of Service is defined as the attendance at State and County Fire Commissioners Association meetings, committee meetings, seminars, conferences and workshops that will have a beneficial impact on the District.

Pay Schedule: The Secretary to the Board of Commissioners and District Fire Chief shall receive the rate of pay as determined by the Commissioners.

Travel Time: Travel time for distances of 150 miles or greater shall count as a day of service.

Expense Reimbursements: Expenses for lodging and meals may be claimed by submitting a completed expense form with receipts attached. Mileage incurred with personal vehicles is reimbursable at the current rate adopted by the District.

Approved

Commissioner

Date: _____