

Hauser Lake Fire Protection District

Standard Operating Guideline Guideline Variance

Effective: _8_/_1_/_08

SOG 002

2.01 Purpose:

Establish a system in which Hauser Lake Fire District Officers can vary from a District Guideline.

2.02 Objective:

Provide a method of accounting/documenting each time a Hauser Lake Fire District guideline is varied from.

2.03 Scope:

This guideline applies to all Hauser Lake Fire District personnel.

2.04 Responsibility:

It shall be the responsibility of the Incident Commander or higher-ranking officer to approve/document any/all variances from Hauser Lake Fire District guidelines.

2.05 Guideline:

The Hauser Lake Fire District Standard Operating Guidelines were designed and implemented for the safety of employees, the public, and visitors to our community and to ensure consistent day to day operations. Realizing that a massive amount of time and effort has gone into the preparation of such guidelines, some of them may have to be varied from, from time to time. When guidelines must be varied from, this should be considered the last option for remedy of a particular situation. Officers must realize that the Hauser Lake Fire District guidelines have been thought out and bought in on by the Hauser Lake Fire District management and personnel. Variances have not been. ***When you decide to vary from Hauser Lake District guidelines you are completely responsible for the outcome.***

Some basic considerations that must be used:

1. Can we accomplish this task and stay within the guideline as it is written?
2. Can the way we have decided to proceed be justified through upper management?
3. Is our variance safe for our personnel and/or customers?
4. Will this variance have a positive impact on our service to our customers?

Should a Hauser Lake District guideline Policy be varied from, it must be documented and forwarded to the appropriate officer and the Hauser Lake District Chief within 72 hours. This will ensure that this variance has been communicated through the chain of command. This form of documentation can also be used when considering updating individual guidelines at a later date.

Should a variance be observed and no documentation sent by the deadline time and/or variance can't be justified, this variance will be considered breach of District guidelines.

1