

# Hauser Lake Fire Protection District

## Policy Statement Volunteer Point System

Effective: 4 / 14 / 2014

Revised: 12/5/2018

POLICY 21

### **21.01 PURPOSE**

The purpose of this Guideline is to provide for reimbursement to volunteers for fuel, clothing wear and tear, and other expenses when participating in District functions.

### **21.02 EXPENSE REIMBURSEMENT**

A point system shall be provided for the reimbursement of the expenses of volunteer personnel for training, alarm activity and general meetings.

### **21.03 POINT FACTORS**

Volunteer personnel will not be classed by rank or abilities. Each volunteer will receive no more than 1.0 point per run or other activity. Furthermore, points will not be awarded for activities that are not District related or do not materially benefit the District.

### **21.04 ELIGIBILITY**

Volunteers will be eligible to be awarded points after nine months of membership providing they are in good standing and have completed, or are in the process of obtaining, either EMS certification or Essentials of Firefighting, or are serving as a Support Member or a member of the Hauser Lake Fire Auxiliary. Auxiliary members must attend a minimum of two meetings per quarter and all other members must attend at least one-half of regularly scheduled trainings and/or general meetings during the quarter to be eligible for a points award for that quarter. Members who leave the department during the fiscal year, providing they meet all other requirements and have provided the District with a current forwarding address, shall be eligible to receive point disbursement.

### **21.05 OPT OUT OPTION**

Any member who wishes to opt out of the Point System may do so by requesting to opt out in writing.

### **21.06 UNCASHED CHECKS**

Any points check that is uncashed after six months from the date of issue shall be deemed expired. The member shall then be automatically considered to have chosen to opt out of the point system.

### **21.07 POINT VALUE**

Point values shall be dependent on the allocation made by the Fire District Commissioners, but shall not exceed \$10.00 per point, which has been determined to be the maximum value for

expense reimbursement. Point value is established by adding the number of total points received by all volunteers and dividing by the total allocation which will equal X-dollars per point.

**21.08 ALLOCATION**

The board of District Commissioners shall establish the budget allocation to the point system annually and that amount shall be included in their annual budget.

**21.09 DISTRIBUTION**

Disbursements will be paid on an annual basis on or before 45 days after the end of the second and fourth quarter. 100% of all funds will be paid to the volunteers as reimbursement.

**21.10 POINT ACCUMULATION**

Points shall be credited for alarm response and training activity for volunteer personnel in accordance with district procedure. These procedures are: fire and EMS calls, general meetings of the Hauser Lake Fire Department, training sessions and for general maintenance.

**21.11 FULL TIME PERSONNEL**

Regular full time or part time, paid personnel of the Fire District, will not be eligible for points

Attached: Opt Out form

Approved

\_\_\_\_\_  
Commissioner

Date: \_\_\_\_\_

# POINT SYSTEM OPT-OUT

I, (Name) \_\_\_\_\_  
elect to opt out from the point reimbursements effective (Date)\_\_\_\_\_.  
I understand that I will no longer receive points reimbursement payments.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_